



IPTA

2010 ANNUAL CONFERENCE
MELBOURNE, APRIL 15-17

IPTA 2010 ANNUAL CONFERENCE

15-17 April

The Langham Hotel,
Melbourne

GENERAL INFORMATION

The Institute of Patent and Trade Mark Attorneys of Australia

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THE LANGHAM HOTEL, MELBOURNE

Reflecting the cultural and historical essence of the city, The Langham Hotel, Melbourne is located on the banks of the Yarra River within easy reach of the city's business district, fashion, shopping, sport parks and gardens, al fresco restaurants, cafes and nightlife. It is the centrepiece of Melbourne's arts precinct close to the National Gallery of Victoria, the Arts Centre and Federation Square.

Check-in time: 3.00pm

Check-out time: 11.00am

Note: The hotel will assist early arrivals subject to availability.

ACCOMMODATION

Accommodation is to be booked direct with The Langham Melbourne Hotel's Reservations Department. A group block is held under the code of "IPT14APR".

Please complete the Accommodation Booking Form (downloadable from the IPTA website) and email or fax it to The Langham Hotel. Your account must be settled with the hotel on check-out.

IMPORTANT: Cancellations received after 12pm on arrival date will be charged the full accommodation fee for the first night.

Pre & Post Accommodation: The IPTA rates are available prior and post the conference, depending on availability.

BREAKFAST

Breakfast is available on consumption in the Melba Restaurant and is offered to IPTA delegates at a reduced rate of \$25 per person per day. Breakfast will be charged to the delegate's room.

CLIMATE

The average temperatures in Melbourne in April are as follows:

Minimum: 12 °C

Maximum: 21 °C

DRESS RECOMMENDATIONS

Business Sessions:

Smart Casual

Informal Dinners:

Smart Casual

Annual Dinner:

Formal

Golf:

Dress shorts or slacks, collared shirt, soft spiked golf shoes

NAME BADGES

Name badges must be worn to all functions.

REGISTRATION PACKAGES

Full Delegate registration package: Includes business sessions, lunches, evening functions, hospitality suite.

Day Delegate registration package: Includes business sessions and lunch. (Options to attend the dinners on Thursday and Friday are not available).

Accompanying Persons registration package: Includes evening functions and hospitality suite.

Please note that Day Delegates and Accompanying Persons (not registered for Accompanying Persons package) may register to attend the Annual Dinner.

REGISTRATION DEADLINE

Completed registration form together with payment is to be returned to IPTA by **28 February 2010**.

REGISTRATION CANCELLATIONS

Cancellations for registrations must be notified in writing. Registration fees for cancellations received after 15 March will be non-refundable.

REGISTRATION DESK/SECRETARIAT

The IPTA Registration desk and Secretariat will be located in the Alto Rooms located on the 25th floor.

SPECIAL DIETARY REQUIREMENTS

Requests for special dietary requirements will be passed on to caterers. Please identify yourself to the catering staff and they will ensure you receive the appropriate meal.

TOURS/ACTIVITIES

Please meet in the hotel foyer ten minutes prior to departure time.





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INCLUDED SOCIAL PROGRAM

*The following events are included in the registration fee for delegates with full registration package.
The Accompanying Persons package also includes the following events except for the lunches.*

Thursday, 15 April

Welcome Reception & Dinner: Alto Room (The Langham Hotel) **7.00pm-10.30pm**
Located on the 25th floor, Alto is the most distinctive and elegant space of the hotel, with expansive views of the Yarra River and Melbourne's city skyline through the 180-degree floor-to-ceiling windows. This exquisite room is further enhanced by a private outdoor balcony.

Friday, 16 April

Opening Lunch and Address: Swanston Rooms **12.30pm-2.00pm**
The official opening of the conference will occur during the Friday lunch for delegates only.

Informal Dinner: The Deck **7.00pm-10.30pm**
Renowned for its fine food, exceptional service and stunning views, taking in the Yarra River and Melbourne city skyline, the Deck provides the perfect backdrop for an evening of relaxed dining catching up with colleagues and friends.

Saturday, 17 April

Lunch: Swanston Rooms **12.30pm-1.45pm**
Buffet lunch for delegates only.

Annual Dinner: Melbourne Museum **7.30pm-11.30pm**
(Buses depart 7.00pm from the hotel entrance)
Enjoy pre dinner drinks in the company of some of the oldest creatures to have ever walked the earth at the Dinosaur Walk Exhibition before making your way to a sumptuous three course dinner in the museum's Main Foyer and Walk which features the lush green back drop of the Living Forest Gallery.

Guest Speaker: The Governor of Victoria, Professor David de Kretser, A.C.,

Hospitality Suite: Flinders Room - Open every night during the conference

OPTIONAL SOCIAL PROGRAM

Friday, 16 April

Annual Fun Run **7.00am-8.30am**
The Annual Fun Run consists of completing a 5km run around the "Tan Track" in the lush parklands of the Royal Botanical Gardens just south of the Yarra River. The surface is mainly smooth gravel and shaded for its entire length by magnificent trees.

Drinking water will be provided. Participants and spectators welcome. Please meet in the hotel foyer.

Sunday, 18 April

Annual Golf Tournament: **11.00am-5.30pm**
(Bus departs 11.00am, tee off time 12.00noon)
Sandhurst Club boasts two Championship Golf Courses. Both of the championship courses are a joy to look at and a real challenge to play. If you love your golf, this is the place to be!

Dress Code

Men: Dress shorts or slacks, collared shirt, soft spiked golf shoes

Women: Dress shorts, pants or skirt, t-shirt or shirt, soft spiked golf shoes



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